



ANNOUNCEMENT OF FACULTY VACANCY

STATE UNIVERSITY OF NEW YORK AT BUFFALO

Applications are invited for consideration for appointment to the following position:

(1) OFFICIAL STATE TITLE: Senior Assistant Librarian or Associate Librarian	(6) POSTING NO: F-4125 REPOST <input type="checkbox"/>
In-House Title: Business/Management Librarian	
(2) SALARY: Senior Assistant Librarian: \$38,000 or higher, competitive and commensurate with qualifications and experience; Associate Librarian: \$44,000 or higher competitive and commensurate with qualifications and experience.	(7) POSTING PERIOD: 11/29/04 – 12/27/04 (8) APPLY TO (NAME, TITLE, ADDRESS): Kenneth Hood Human Resources Officer University at Buffalo, The State University of New York University Libraries 432 Capen Hall Buffalo, NY 14260-1625
(3) DEPARTMENT: Arts and Sciences Libraries	
(4) FACULTY/DIVISION: University Libraries	
(5) STARTING DATE: May 8, 2005	(9) APPLICATION DEADLINE: Search Committee will begin reviewing applications immediately and continue until an appointment is made.
(10) DESCRIPTION OF DUTIES: Provides general and specialized research and reference services in business/management, academic department liaison activities, collection management and information literacy services in the Arts and Sciences Libraries (http://ublib.buffalo.edu/libraries/); develops print and electronic collections; provides general and specialized information literacy and research services to faculty and students in support of the curriculum and research activities of the School of Management; collaborates in the management of acquisitions funds; responsible for collaboration with and services for continuing education and distance education programs; maintains knowledge of and develops means to integrate electronic resources and information technologies into the curriculum of the School of Management and library services; participates in campus-wide and departmental technology-related activities and collaborates with faculty on specific projects to insure continuing response to changes in curricular and research needs and trends; engages in the preparation of web pages, instructional modules, guides and other web-based resources; engages in special projects as assigned. Participates in interdisciplinary teams of the Arts and Sciences Libraries and University Libraries committees and task forces. Some evening and weekend hours are part of the Librarian's regular schedule.	(11) MINIMUM QUALIFICATIONS: <u>Required:</u> Master's degree from an ALA-accredited program; library public services experience as a librarian, intern or graduate assistant; experience or course work in Business/Management; knowledge and experience using information technologies for web-based services or in the academic curriculum; ability to work independently and as part of a team; ability to foster and maintain partnerships and alliances with a broad-based constituency; consultative communication style reflecting excellent oral and written communication skills; ability to understand and work effectively within a complex academic environment; strong public services focus; collegial leadership style. <u>Desirable:</u> Subject Master's or experience in Business/Management, Public Administration or Economics; demonstrated creativity in planning and implementing innovative services; experience with partnerships or alliances with the business community; effective project management experience. Tenure track position with faculty status.